

**DEER PARK UFSD**  
**BOARD OF EDUCATION**  
**NOVEMBER 30, 2010**  
**OPEN MEETING AGENDA – 8:15 PM**  
**JOHN F. KENNEDY INT. SCHOOL**

- I. Call to Order.
- II. Roll Call: Members, Board of Education, Administration and

**JFK Student Council**

*President* - Kaylee Houlahan  
*Vice President* - Kelsey Bautista  
*Secretary* - Nick Franklin  
*Treasurer* - Glenn Hope

III. **APPROVAL OF MINUTES**

Recommend that the Board of Education make the necessary corrections and move for the approval of the Minutes of the October 26, 2010 Open Meeting and the November 9, 2010 Work Session.

IV. **PRESENTATIONS**

Presentation of awards by SEPFC  
To custodians for all their help  
With the SEPTA Car Show

*Jimmy Depre*  
*John Giffone*  
*Joe Orecchio*  
*Anthony Santoro*  
*Walter Wojnarowski*

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Mr. David Tellier from Nawrocki Smith  
To present the District's  
audited financial statements

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V. **NEW BUSINESS:**

1. **2009-2010 DISTRICT AUDIT REPORT**

*Recommend that the Board of Education approve the following Resolution:*

BE IT RESOLVED, that the Board of Education accept the Independent Audit Report from Nawrocki Smith LLP for the fiscal year 2009-2010.

This information is available at the following locations:

Administration Building  
1881 Deer Park Avenue  
Deer Park, NY 11729

Deer Park Library  
44 Lake Avenue  
Deer Park, NY 11729

2. **DONATION OF FURNITURE TO LIFE SKILLS CENTER**

*Recommend that the Board of Education approve the following Resolution:*

BE IT RESOLVED, that the SEPFC have generously donated furniture to the Life Skills Center in the Washington School.

BE IT FURTHER RESOLVED, that the Board of Education accepts this gift with much appreciation.

3. **DONATION OF UNIFORMS TO VARSITY FOOTBALL TEAM**

*Recommend that the Board of Education approve the following Resolution:*

BE IT RESOLVED, that Rosemary Furia and John Furia have donated uniforms (jersey, pants, socks) to the Varsity Football team.

BE IT FURTHER RESOLVED, that the Board of Education accepts this gift with much appreciation.

**4. DONATION FROM NEW YORK LIFE INSURANCE CO. TO MAY MOORE PRIMARY SCHOOL**

*Recommend that the Board of Education approve the following Resolution:*

BE IT RESOLVED, that the New York Life Insurance Company has donated a Keurig Platinum Edition Single Cup Gourmet Coffee and Iced Team Maker to the May Moore Primary School.

BE IT FURTHER RESOLVED, that the Board of Education accepts this gift with much appreciation.

**5. DONATION FROM SEPFC TO JOHN QUINCY ADAMS SCHOOL**

*Recommend that the Board of Education approve the following Resolution:*

BE IT RESOLVED, that the SEPFC has donated \$1,000 to the John Quincy Adams School to be used for Special Education needs.

BE IT FURTHER RESOLVED, that the Board of Education accepts this gift with much appreciation.

**6. SECOND READING AND APPROVAL – POLICY # 2331 E-Mail Protocols and #2342 Agenda Preparation and Dissemination**

*Recommend that the Board of Education approve the following Resolution:*

BE IT RESOLVED, that these policies shall be included as accepted and adopted by the Board of Education and placed in the Board of Education Policy Manual.

**#2331 – E-Mail Protocols**

**#2342 – Agenda Preparation and Dissemination**

## **7. SEQRA – CAPITAL IMPROVEMENT PLAN**

*Recommend that the Board of Education approve the following Resolution:*

WHEREAS, the Board of Education of the Deer Park UFSD is the lead agency under the State Environmental Quality Review Process for the purpose of required determinations respecting the proposed Capital Improvement Projects as follows:

- a. Deer Park High School  
Plumbing Reconstruction  
Site Work Reconstruction – Pavement, curbs & sidewalks

WHEREAS, in 1995, amendments were made to the SEQRA Regulation (part 617) to classify projects, which will be excluded from the requirements for the preparation of an Environmental Impact Statement (Type II Actions). The projects mentioned above are now classified as type II Actions as determined by 6NYCRRS617.5 and

WHEREAS, these projects fall under the following categories:

- A. Routine Maintenance and Repair 6NYCRRS617.5 ©(1): Maintenance or repair involving no substantial change in an existing facility.
- B. Replace or Rehabilitation 6NYCRRS617.5©(2): replacement or rehabilitation or reconstruction of a structure or facility, in kind, on the same site, unless the work exceeds a threshold for a Type I action in 6NYCRRS617.4.
- C. 6NYCRRS617.5©(8): Routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area and school closings, but not changes in use related to such closings.

THEREFORE, as the lead agency for the SEQRA determination, all the above referenced projects fall under categories “A” or “B” above. The procedure for Type II actions, with regard to SEQRA Process for Capital Projects noted above is “No additional Required Action under 6NYCRRS617.5(a)”

VI. **APPROVAL OF SCHEDULES**

*Recommend, that the Board of Education approve the following schedules collectively:*

**NON-INSTRUCTIONAL**

**SCHEDULE -- NN --APPOINTMENTS (Non-Instructional)**

**Robin Mont**

John F Kennedy Intermediate School  
Position: Non-Instructional Teacher Aide  
Salary/Step: \$11.98 per hour Step 1  
Effective Date(s): 10/27/2010

**Lauren von Ende**

District Office  
Position: School Purchasing Agent  
Salary/Step: \$58,350  
Effective Date(s): 1/3/2011 – 6/17/2011  
Salary prorated at \$29,175

**Deborah Young**

District Office  
Position: Clerk Typist  
Salary/Step: \$44,203 Step 8  
Effective Date(s): 11/15/2010 – 5/6/2011  
Salary prorated at \$27,830.89

**SCHEDULE -- NNPS --PER DIEM SUBSTITUTES (Non-Instructional)**

**Rehana Nadeem**

District Wide  
Position: Substitute Cafeteria Aide  
Salary/Step: \$8.00 per hour  
Effective Date(s): 11/3/2010

**Vincent Vitale**

Transportation  
Position: Substitute Bus Driver  
Salary/Step: \$20.15 per hour  
Effective Date(s): 11/15/2010

**SCHEDULE -- OO --RESIGNATIONS / RETIREMENTS / REMOVALS /  
TERMINATIONS (Non-Instructional)**

**Jo-Anne Filipkowski**

District Office

Position: School Purchasing Agent

Salary/Step:

Effective Date(s): 12/21/2010

Terminated. Provisional employee no outstanding obligation to the district.

**Kristyn Kosens**

Deer Park High School

Position: Athletic Trainer

Salary/Step:

Effective Date(s): 11/19/2010

Termination. No outstanding obligation to the district.

**SCHEDULE -- QQ --LEAVES OF ABSENCE (Non-Instructional)**

**Josephine Gambale**

Transportation

Position: Bus Aide

Salary/Step:

Effective Date(s): 11/30/2010 - 1/30/2011

Medical Leave of Absence (FMLA) 11/30/10-12/16/10 Paid and 12/17/10-1/30/11 Unpaid

**Eileen Mattiucci**

District Wide

Position: Account Clerk/Typist

Salary/Step:

Effective Date(s): 10/15/2010 - 11/14/2010

Unpaid FMLA

**Edward Schaefer**

Transportation

Position: Bus Driver

Salary/Step:

Effective Date(s): 11/29/2010 - 12/6/2010

Leave of Absence (FMLA) 5 1/2 days paid - 1/2 day unpaid

**Jennifer Staudt**

May Moore School

Position: Cafeteria Aide

Salary/Step:

Effective Date(s): 11/6/2010 - 12/3/2010

Extension of unpaid medical leave of absence

**SCHEDULE -- TPA --TEMPORARY ASSIGNMENT (Non-Instructional)**

**Robert Nill**

District Wide

Position: Coach - Girls Winter Track

Salary/Step: \$4890.38 10.5Units/Step 1

Effective Date(s): 11/17/2010 - 2/28/2011

**SCHEDULE -- TRN --TRANSFERS (Non-Instructional)**

**Concetta Bertelle**

District Office

Position: Clerk Typist

Salary/Step:

Effective Date(s): 11/17/2010

TRANSFER from Washington to District Office. No change in salary/status.

**Thomas Helmstadt**

John F Kennedy Intermediate School

Position: Night Custodian

Salary/Step: No Change in

Effective Date(s): 11/15/2010

TRANSFER from Washington School to John F. Kennedy School

**Eileen Mattiucci**

District Office

Position: Account Clerk/Typist

Salary/Step:

Effective Date(s): 11/15/2010

Transfer to Department of Labor

**Marie Valerio**

Washington

Position: Clerk Typist

Salary/Step:

Effective Date(s): 11/17/2010

TRANSFER from District Office to Washington. No change in salary/status.

**Walter Wojnarowski Jr.**  
Washington  
Position: Night Custodian  
Salary/Step: No Change in  
Effective Date(s): 11/15/2010  
TRANSFER from J.F. Kennedy to Washington School

## **INSTRUCTIONAL**

### **SCHEDULE -- CSS --CHANGE OF STATUS / SALARY (Instructional)**

**Danielle Connors**  
Robert Frost Middle School  
Position: .8 Teacher Assistant  
Salary/Step: \$21,000  
Effective Date(s): 9/22/2010 - 6/30/2011  
Salary prorated at \$15,708. Changed from 1.0 TA to .8 TA

**Anthony Saccone**  
John F Kennedy Intermediate School  
Position: Co-Curricular Winter Intramurals  
Salary/Step: \$1,812.03 3 Units/ Step 5+  
Effective Date(s): 9/1/2010 - 6/30/2011  
CORRECTION of step and salary

### **SCHEDULE -- L --PART-TIME APPOINTMENTS (Instructional)**

**Danielle Connors**  
Robert Frost Middle School  
Position: .2 Resource Room Teacher  
Salary/Step: \$54,481 MA/Step 1  
Effective Date(s): 9/22/2010 - 6/30/2011  
Salary prorated at \$10,187.95

**Kristen Smith**  
John F Kennedy Intermediate School  
Position: .2 Resource Room Teacher  
Salary/Step: \$54,481 MA/Step 1  
Effective Date(s): 10/25/2010 - 6/30/2011  
Salary prorated at \$8,989.37



**SCHEDULE -- NPS --PER DIEM SUBSTITUTES (Instructional)**

**Megan Herbold**  
District Wide  
Position: Per-Diem Substitute Teacher  
Salary/Step: \$100 per day  
Effective Date(s): 11/24/2010

**SCHEDULE -- Q --LEAVES OF ABSENCE (Instructional)**

**Paige Caliguiri**  
Robert Frost Middle School  
Position: Teaching Assistant  
Salary/Step:  
Effective Date(s): 11/1/2010 - 12/5/2010  
Unpaid FMLA

**Nicole McAdam**  
John F Kennedy Intermediate School  
Position: Elementary Teacher  
Salary/Step:  
Effective Date(s): 11/12/2010 - 12/23/2010  
Maternity Sick Leave of Absence (FMLA)

**J. Scott Newman**  
Robert Frost Middle School  
Position: ELA Teacher  
Salary/Step:  
Effective Date(s): 11/5/2010 - 11/24/2010  
Leave of Absence under FMLA

**Jodi Simet**  
John F Kennedy Intermediate School  
Position: Elementary Teacher  
Salary/Step:  
Effective Date(s): 10/30/2010 - 12/12/2010  
Remainder of FMLA

**SCHEDULE -- TTPA --TEMPORARY ASSIGNMENT (Instructional)**

**Daniel Bilello**  
Deer Park High School  
Position: Coach - JV Head Wrestling  
Salary/Step: \$3958.87 8.5 Units/Step 3  
Effective Date(s): 11/17/2010 - 2/28/2011

**Kevin Cogan**

Robert Frost Middle School  
Position: Coach - 8th Grade Head Boys Basketball  
Salary/Step: \$4228.07 7 Units/Step 5+  
Effective Date(s): 11/15/2010 - 2/28/2011

**Kevin Cogan**

Robert Frost Middle School  
Position: Coach - 7/8th Grade Head Girls Basketball  
Salary/Step: \$4228.07 7 Units/Step 5+  
Effective Date(s): 11/15/2010 - 2/28/2011

**Peter Colletti**

Robert Frost Middle School  
Position: Coach - 7th Grade Head Girls Volleyball  
Salary/Step: \$4228.07 7 Units/Step 5+  
Effective Date(s): 11/15/2010 - 2/28/2011

**Lia Demyen**

Deer Park High School  
Position: Coach - Varsity Head Cheerleading  
Salary/Step: \$5436.09 9 Units/Step 5+  
Effective Date(s): 11/17/2010 - 2/28/2011

**Amanda Downing**

Deer Park High School  
Position: Coach - Varsity Asst Girls Winter Track  
Salary/Step: \$3726.00 8 Units/Step 3  
Effective Date(s): 11/17/2010 - 2/28/2011

**Richard Englehardt**

Deer Park High School  
Position: Coach - Varsity Asst Wrestling  
Salary/Step: \$3726.00 8 Units/Step 2  
Effective Date(s): 11/17/2010 - 2/28/2011

**Mario Fiore**

Deer Park High School  
Position: Coach - Varsity Asst Boys Winter Track  
Salary/Step: \$4832.08 8 Units/Step 5+  
Effective Date(s): 11/17/2010 - 2/28/2011

**Michael Gennaro**

Deer Park High School

Position: Coach - Varsity Head Girls Basketball

Salary/Step: \$6946.12 11.5 Units/Step 5+

Effective Date(s): 11/17/2010 - 2/28/2011

**Justin Gutman**

Deer Park High School

Position: Coach - Varsity Asst Boys Basketball

Salary/Step: \$4832.08 8 Units/Step 5+

Effective Date(s): 11/17/2010 - 2/28/2011

**Daniel Higgins**

Robert Frost Middle School

Position: Coach - 8th Grade Head Girls Volleyball

Salary/Step: \$4228.07 7 Units/Step 5+

Effective Date(s): 11/15/2010 - 2/28/2011

**Christopher Kauter**

Deer Park High School

Position: Coach - Varsity Head Boys Winter Track

Salary/Step: \$6342.10 10.5 Units/Step 5+

Effective Date(s): 11/17/2010 - 2/28/2011

**Edward Libretto**

Deer Park High School

Position: Coach - Varsity Asst Boys Swimming

Salary/Step: \$4832.08 8 Units/Step 5+

Effective Date(s): 11/17/2010 - 2/28/2011

**Craig Mangio**

Deer Park High School

Position: Coach - Varsity Head Boys Swimming

Salary/Step: \$6644.11 11 Units/Step 5+

Effective Date(s): 11/17/2010 - 2/28/2011

**Kevin Marner**

Robert Frost Middle School  
Position: Coach - 7th Grade Head Boys Basketball  
Salary/Step: \$3260.25 7 Units/Step 4  
Effective Date(s): 11/15/2010 - 2/28/2011

**John McCaffrey**

Deer Park High School  
Position: Coach - Varsity Head Boys Basketball  
Salary/Step: \$6946.12 11.5 Units/Step 5+  
Effective Date(s): 11/17/2010 - 2/28/2011

**Michael McLaughlin**

Deer Park High School  
Position: Coach - Varsity Head Wrestling  
Salary/Step: \$7248.12 12 Units/Step 5+  
Effective Date(s): 11/17/2010 - 2/28/2011

**Holly O'Donnell**

Deer Park High School  
Position: Coach - Asst Varsity Girls Basketball  
Salary/Step: \$4832.08 8 Units/Step 5+  
Effective Date(s): 11/17/2010 - 2/28/2010

**Christina O'Hara**

Deer Park High School  
Position: Coach - JV Head Girls Basketball  
Salary/Step: \$3726.00 8 Units/Step 2  
Effective Date(s): 11/17/2010 - 2/28/2010

**Michael Rossetti**

Deer Park High School  
Position: Coach - JV Head Boys Basketball  
Salary/Step: \$3726.00 8 Units/Step 3  
Effective Date(s): 11/17/2010 - 2/28/2011

**Kristen Smith**

John F Kennedy Intermediate School  
Position: .8 Teaching Assistant  
Salary/Step: \$21,000  
Effective Date(s): 10/25/2010 - 6/30/2011  
Salary prorated at \$13,860

**Anthony Tannacore**  
 Deer Park High School  
 Position: Coach - Varsity Head Boys & Girls Bowling  
 Salary/Step: \$4228.07 7 Units/Step 5+  
 Effective Date(s): 11/17/2010 - 2/28/2011

**Diane Tassej**  
 Deer Park High School  
 Position: Mentor  
 Salary/Step: \$1,200  
 Effective Date(s): 10/25/2010 - 6/30/2011  
 Salary to be prorated

**Vanessa Whitney**  
 Deer Park High School  
 Position: Coach - JV Head Cheerleading  
 Salary/Step: \$2794.50 6 Units/Step 4  
 Effective Date(s): 11/17/2010 - 2/28/2011

**SCHEDULE 10/BP- 709 – SCHEDULE OF BILLS PAYABLE**

WORKERS' COMP.	Daily Check Register	10/15/2010	\$805.30
WORKERS' COMP.	Daily Check Register	10/25/2010	\$8,535.70
WORKERS' COMP.	Daily Check Register	10/26/2010	\$7,858.69
TRUST & AGENCY #5		10/26/2010	\$1,937,426.37
FEDERAL FUND #9		10/26/2010	\$160,049.55
GENERAL FUND #11		10/27/2010	\$4,613,953.69
SCHOOL LUNCH #4		11/2/2010	\$777.64
FEDERAL FUND #11		11/2/2010	\$123,836.46
GENERAL FUND #13		11/2/2010	\$1,016,940.74
WORKERS' COMP.	Daily Check Register	11/8/2010	\$7,706.13
WORKERS' COMP.	Daily Check Register	11/9/2010	\$10,853.60
SCHOOL LUNCH #5		11/16/2010	\$2,060.40
FEDERAL FUND #13		11/16/2010	\$47,581.76
GENERAL FUND #15		11/16/2010	\$1,360,749.95

**SCHEDULE 10-E-333 - EXPLANATION OF BUDGETARY TRANSFERS**

No Board Transfers for the November 30, 2010 Open Meeting.

**SCHEDULE 10-F-166 - CONTRACT REPORT**

**SCHEDULE 11-H-10 – HOME TEACHING (Reg & Spec. Ed) –  
(CONFIDENTIAL)**

**SCHEDULE 11-S-10 – SPECIAL TRANSPORTATION -(CONFIDENTIAL)**

**SCHEDULE 10-SE-11 – COMMITTEE RECOMMENDATIONS  
(CONFIDENTIAL)**

VII. **RECEIPT OF SCHEDULES**

*Recommend that the Board of Education approve the following receipt of schedules collectively:*

**SCHEDULE 10-A-379 – TREASURERS REPORT**

Statement of Revenues	General Fund -	October	
	Federal Fund -	October	
Treasurer's Report			
-	October		
Cash Flow	October		
Check Listing of Numbers -	October 26, 2010 - November 10, 2010		

**SCHEDULE 10-B-709 – APPROPRIATION BUDGET STATUS REPORT**

Appropriation Budget Status Report	General Fund -	October	
	Capital -	October	Regular Bond
	Federal Fund -	October	
Extra-Classroom Activities Funds	October 2010 (High School)		
Trial Balance	October		

VIII. **DISCUSSION**

- Aramark Food Service

IX. **PUBLIC BE HEARD**

X. **QUESTIONS/COMMENTS/CONCERNS, Board of Education**

XI. **ADJOURN**